



April 3, 2020

To: Austal USA's Supplier Base

Subject: Updated Austal USA COVID-19 Guidance to its suppliers

Enclosures: (1) Supplier Contractor/On-Site Supplier & Austal Update Travel Questionnaire
(2) Supplier Impact Tracking Spreadsheet

1. This letter updates Austal USA previous guidance published.
2. Austal has recently published all communication and reference material concerning how to navigate the regulatory and health environment for our suppliers. All communications are stored at <https://suppliers.austalusa.com>
3. Please read Enclosure (1) which provides Austal USA's updated and revised questions we will use to screen all visitors or assess return to work readiness to our facility, premises or other facilities where Austal USA is working.
4. Enclosure (2) is the Supplier Impact Tracking Spreadsheet that Austal USA uses to obtain updates from suppliers. When providing an update, please do so in this format.
5. As a reminder, please keep us informed (email supplierinfo@austalusa.com) of any impacts you are experiencing that affect your ability to provide material and services to the Austal USA Shipyard. We will keep you informed of new developments as they emerge. Please provide information including:
 - a. Schedule Impact, including revised known or estimated delivery date
 - b. Cost Impact, and rationale (such as a sub-tier supplier has been impacted)
 - c. Any other impacts to the Material, Equipment or Services provided
6. Neither the EPF or LCS program have been given schedule relief by the Navy, as communicated by the previous letters. Reporting of a schedule impact should be accompanied by root cause information and a mitigation plan.
7. In addition to the questions above, if any of your employees have visited an Austal USA facility, and have since been confirmed or are highly suspected (symptomatic, has been tested, but results not yet returned) to have COVID-19, you must notify Austal immediately.
8. If you require a company specific letter that designates your company as Mission Essential from Austal USA, please contact supplierinfo@austalusa.com.
9. Thank you for you continuing your service to Austal USA and our nation during these challenging and difficult times.

Very Truly Yours,

A handwritten signature in black ink, appearing to read "Bill Rebarick", is written over a light blue horizontal line.

Bill Rebarick, PhD

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